

# **WP Simple Geo USER'S GUIDE**

## **WP Simple Geo Documentation**

**WP Simple Geo** is a WordPress plugin that is designed so you can effectively manage the visibility of the contents of your website to specific user locations all over the globe.

The lite version of the plugin doesn't offer the following options:

- Region Field
- City Field

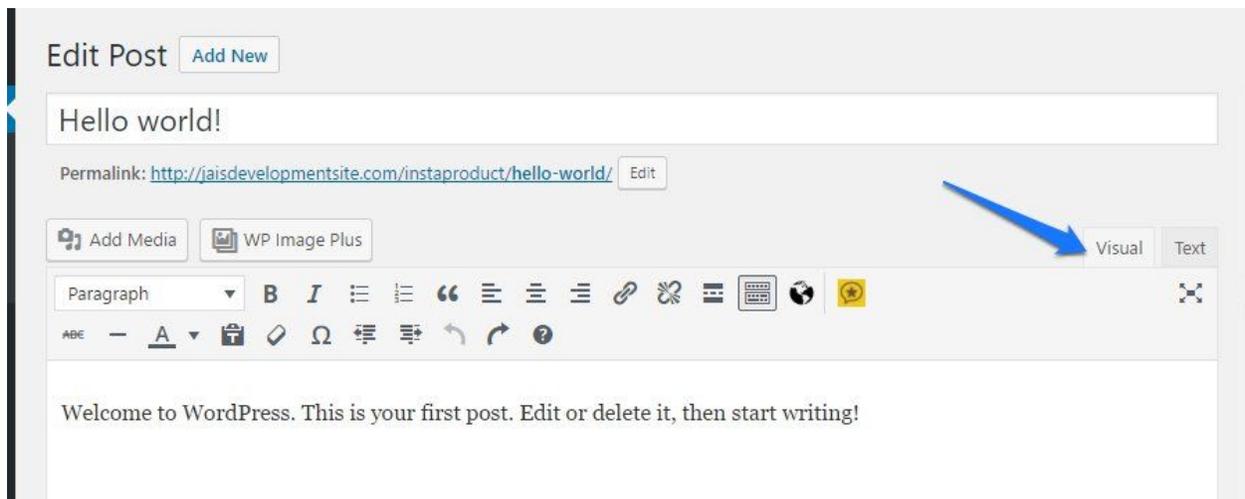
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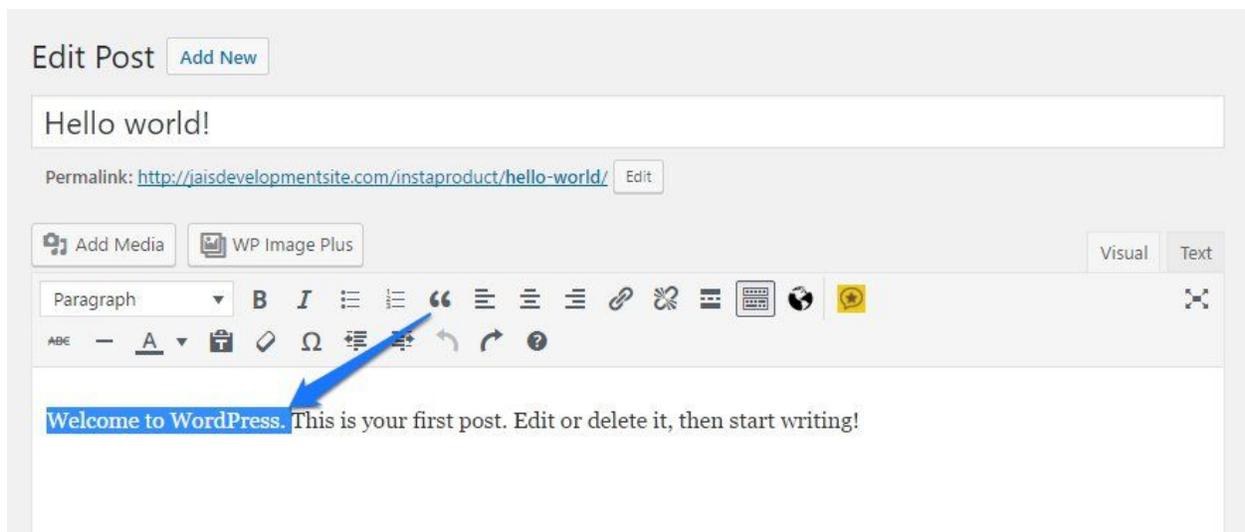
## How to Use WP Simple Geo

This guide assumes that you have already logged in to your WordPress admin area and that you have already installed and activated **WP Simple Geo**.

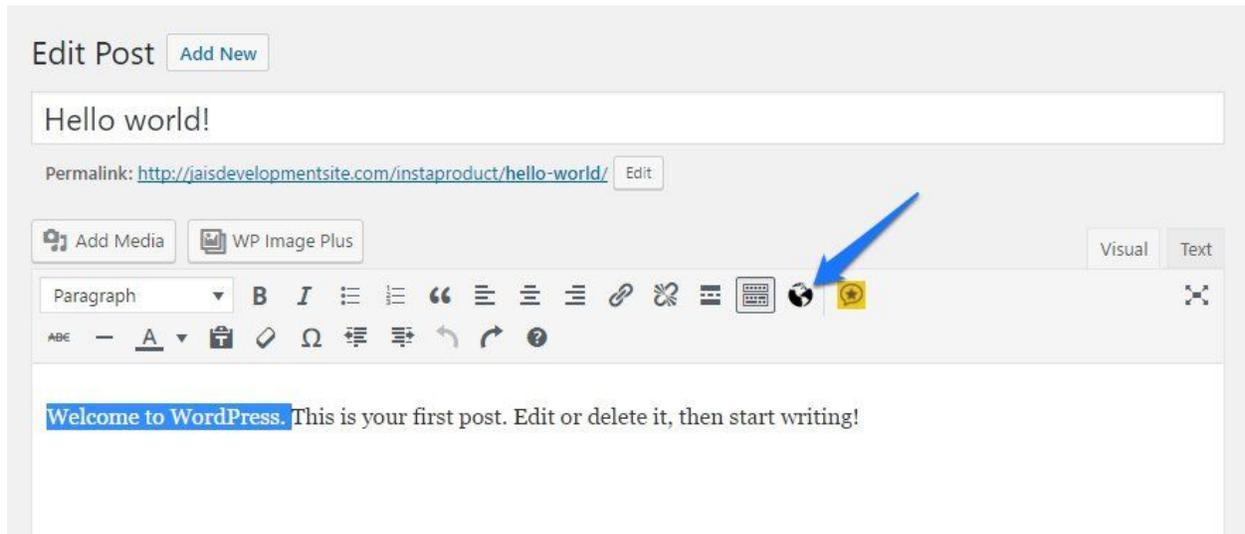
1. To manage the visibility of the contents of your post/page, start by creating a new post/page or edit an existing one.
2. Once inside the page/post editor, make sure that you're editing the contents in Visual mode and not in text.



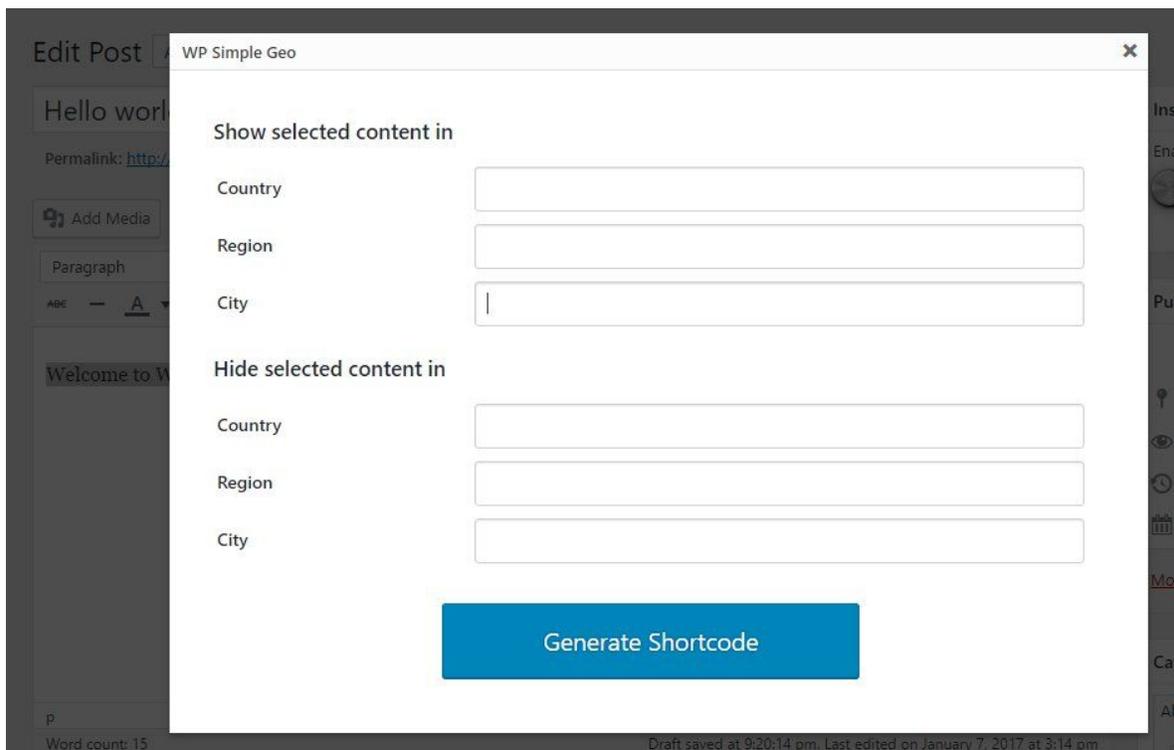
3. Highlight the part of the content that you would like to manage the visibility based on the location.



4. Next, click the globe icon in the editor's toolbar.



5. A popup similar to the image below should be triggered once the icon has been clicked. Fill in the fields with the corresponding location you wish the content you have previously highlighted to be shown or hidden. Note that the region and city fields are not available in the lite version of the plugin.



- **Show selected content in**

- **Country.** Click the input field to select from the autocompleted list of countries available. You can select as many as you like.
- **Region.** This field does not offer autocomplete feature and thus, require a manual entry of the region you would like the selected content to be visible.
- **City.** This field does not offer autocomplete feature and thus, require a manual entry of the city you would like the selected content to be visible.

- **Hide selected content in**

- **Country.** Click the input field to select from the autocompleted list of countries you would like the selected content to be hidden. You can select as many as you like.
- **Region.** This field does not offer autocomplete feature and thus, require a manual entry of the region you would like the selected content to be hidden.
- **City.** This field does not offer autocomplete feature and thus, require a manual entry of the city you would like the selected content to be hidden.

6. Once all fields have been populated with the appropriate information, click the **Generate Shortcode** button.

7. Finally, review the settings of the contents you would like to offer visibility options to different locations and once done, click **Publish** if this is yet to be posted live or **Update** should the page/post has already been published already.